



OPEN COUNCIL WORK SESSION

MUNICIPAL CENTER COUNCIL CHAMBERS
1616 HUMBOLDT AVENUE, WEST ST. PAUL, MN 55118
MONDAY, MARCH 14, 2022
5:30PM

Please note: Council members may be attending this meeting virtually.

1. Welcome and Note Attendance

2. Agenda Item(s)
 - A. Interview Parks & Recreation Advisory Committee (PRAC) Nominees
Documents:

[OCWS ITEM - INTERVIEW PRAC NOMINEES.PDF](#)
[EMILY VERGIN APPLICATION_REDACTED.PDF](#)
[PATRICK ARMON APPLICATION_REDACTED.PDF](#)
[TERESA SMOCK APPLICATION_REDACTED.PDF](#)
[LUKE ABRAHAMSON APPLICATION_REDACTED.PDF](#)

 - B. WSP Ice Arena Expansion Project Update
Documents:

[OCWS ITEM - ICE ARENA EXPANSION PROJECT.PDF](#)

3. Regular Meeting Consent Agenda Review

4. Adjourn

*If you need an accommodation to participate in the meeting, please contact the ADA Coordinator at
651-552-4108 or email ADA@wspmn.gov at least 5 business days prior to the meeting
www.wspmn.gov EOE/AA*

Subject: Interview PRAC Nominees

Meeting Date: March 14, 2022	
Submitted/Presented by/Department: Nate Burkett, City Manager	
Action Type	
<input type="checkbox"/> Consent Item	<input type="checkbox"/> Discussion/Direction
<input type="checkbox"/> Public Hearing	<input checked="" type="checkbox"/> Informational Only
<input type="checkbox"/> Action/Motion	<input type="checkbox"/> Report
<input type="checkbox"/> Resolution	<input type="checkbox"/> Other:
Action	
Interview nominees for PRAC appointments.	
Background	
<p>The by-laws for PRAC state: "All appointments shall be made by the City Council, with each member of the City Council having the right to nominate one member from their respective wards." There are currently four vacancies on PRAC. Wards 1 and 2 had the fewest members. Applications were taken, and those applications were provided to the council members in those wards. Each council member from Ward 1 and 2 was given the opportunity to nominate one member to PRAC.</p> <p>Those nominations are: Emily Vergin (Eastman) Pat Armon (Vitelli) Teresa Smock (Gulley) Luke Abrahamson (Justen)</p> <p>The process for committee appointments states that all candidates for new appointment (not re-appointment) to committees will be interviewed by the full council. The City Manager is interpreting that because the by-laws of PRAC state council members are allowed to make a nomination that the nominees are the total slate of candidates.</p>	
Attachments	
Nominee applications	
Previous Relevant Actions	
PRAC By-laws, adopted 2/22/2021 Process for Committee Appointments, adopted 3/8/2021	
Alternatives	
Financial	
Budgeted: <input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No Financial Impact
Fund:	

Subject: Interview PRAC Nominees

Department:	
Account:	
Amount:	

Print

Application for Appointment to Commissions, Boards, Committees and Task Forces - Submission #4298

Date Submitted: 9/19/2021

Applications for Boards and Commissions are accepted year-round. As seats become vacant, the City of West St. Paul will consider all active applications for appointment. Applications are considered active for one year from submission date. To remain active after one year, applicants must re-apply.

First Name*

Emily

Last Name*

Vergin

Address1*

[Redacted]

Address2

[Redacted]

City*

West Saint Paul

State*

MN

Zip*

55118

Email*

[Redacted]

Home Phone

[Redacted]

Cell Phone

[Redacted]

Work Phone

[Redacted]

Public Commission Directory*

Please indicate the phone number(s) you would like published in our Public Commission Directory if you are appointed. Permission to release your phone number to the public is a requirement of the Data Practices Act.

Home

Cell

Work

Mark up to 3 committees you are interested in serving on*

- Charter Commission
- Parks & Recreation Advisory Board
- Planning Commission
- Environmental / Greening Committee
- Lower Mississippi River Watershed Management Organization
- NDC4 (Cable Commission)

If you are interested in more than one committee, please list them in order of most desirable to least desirable.

Environmental Committee, Parks & Rec, Planning Commission

More Info

[Learn more about each Board and Commission here...](#)

How Many Years Have You Lived in West St. Paul*

18 months (since Feb 2020)

Ward

1

Precinct

1

Employment / Job Title*

Associate Underwriter (Commercial)

Employer Name & Address*

[Redacted]

List your past and present civic activities or memberships which may be helpful to this committee.*

I am a new participant to official civic activities outside of enjoying the events and volunteer opportunities provided to me. Primarily my activism has included cleaning and beautifying parks and shared spaces. I have also participated previously in clubs and groups such as Toastmasters and Wellness committees that were opportunities through my employer(s) that held activities outside of the workspace.

List two or three goals that you would like to see accomplished during your term on a commission.*

Any active commission position I may hold would include work to foster inclusion and action from more civilians in city government, whether that's encouraging others to attend meetings, send in comments, volunteer, ask questions, and more. Involvement within the community would be a top priority to make sure I understand the desires of those I speak and act for. Additionally I would educate myself thoroughly on how the committee affects the other actions of government to understand the impact of any votes I cast.

How did you become interested in serving on a committee?*

I've been attending CCM and OCWS since June of 2020 fairly regularly. I was inspired to be more involved and informed on my local government after the tragic events Memorial Day weekend of 2020 where George Floyd was murdered by a MPD officer. I've only become more interested in the way the city council and the entire city staff makes WSP function.

Print

Application for Appointment to Commissions, Boards, Committees and Task Forces - Submission #4295

Date Submitted: 9/16/2021

Applications for Boards and Commissions are accepted year-round. As seats become vacant, the City of West St. Paul will consider all active applications for appointment. Applications are considered active for one year from submission date. To remain active after one year, applicants must re-apply.

First Name*

Patrick

Last Name*

Armon

Address1*

[Redacted]

Address2

City*

West St. Paul

State*

Minnesota

Zip*

55118

Email*

[Redacted]

Home Phone

[Redacted]

Cell Phone

Work Phone

Public Commission Directory*

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If you are interested in more than one committee, please list them in order of most desirable to least desirable.

More Info

[Learn more about each Board and Commission here...](#)

How Many Years Have You Lived in West St. Paul*

32

Ward

1

Precinct

1

Employment / Job Title*

Grants Specialist Coordinator

Employer Name & Address*

List your past and present civic activities or memberships which may be helpful to this committee.*

Parks and Rec Committee, 2011-2013. Charter Commission, 2010-2013.

List two or three goals that you would like to see accomplished during your term on a commission.*

Exploring finding other financial and other non-city assistance for the parks.

More attention to park issues, including litter, on weekends.

Bringing my experience working for the state and with many local units of government to the table. I have seen what many of them have done successfully with their parks.

How did you become interested in serving on a committee?*

I have served before and am excited about the future of our parks.

Print

Application for Appointment to Commissions, Boards, Committees and Task Forces - Submission #4426

Date Submitted: 3/8/2022

Applications for Boards and Commissions are accepted year-round. As seats become vacant, the City of West St. Paul will consider all active applications for appointment. Applications are considered active for one year from submission date. To remain active after one year, applicants must re-apply.

First Name*

Teresa

Last Name*

Smock

Address1*

[Redacted]

Address2

[Redacted]

City*

West St Paul

State*

MN - Minnesota

Zip*

55118

Email*

[Redacted]

Home Phone

[Redacted]

Cell Phone

[Redacted]

Work Phone

[Redacted]

Public Commission Directory*

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More Info

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How Many Years Have You Lived in West St. Paul*

13

Ward

2

Precinct

Employment / Job Title*

Stay at home mom

Employer Name & Address*

List your past and present civic activities or memberships which may be helpful to this committee.*

ELAC president and vice president, PTA board member at Mendota Elementary, Special Ed Advisory Board member, Gillette Children's parent board

List two or three goals that you would like to see accomplished during your term on a commission.*

1. Work together with the school district to offer more opportunities for special needs children. Some ideas, accessible programing and sports (bowling league, adaptive baseball). Also work to make our park system more accessible.
2. Work on keeping our parks clean and appealing to the eye. I currently live directly next door to Emerson Park. While the public works dept. does a great job keeping the parks clean, let's take it to the next step and add more to the parks, i.e. trees and landscaping.
3. Create family programing that creates community involvement and keeps families in West St Paul. I grew up in a community that did this. While we may not be as big, nor have the same budget. I firmly believe with a little imagination and hard work we can create programing the community is in need of.

How did you become interested in serving on a committee?*

Being the neighbor to a park, I have always had a vested interest in them. After staying home with my special needs children, I saw how sorely lacking we are as a community in investing in them. And also in creating family programing to keep families in the community. I was approached by Councilwomen Gulley and though this was a great time to get involved.

Print

Application for Appointment to Commissions, Boards, Committees and Task Forces - Submission #4384

Date Submitted: 1/12/2022

Applications for Boards and Commissions are accepted year-round. As seats become vacant, the City of West St. Paul will consider all active applications for appointment. Applications are considered active for one year from submission date. To remain active after one year, applicants must re-apply.

First Name*

Luke

Last Name*

Abrahamson

Address1*

[Redacted]

Address2

City*

West St. Paul

State*

MN

Zip*

55118

Email*

[Redacted]

Home Phone

Cell Phone

[Redacted]

Work Phone

Public Commission Directory*

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More Info

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How Many Years Have You Lived in West St. Paul*

3.5

Ward

2

Precinct

1

Employment / Job Title*

Human Resources

Employer Name & Address*

[REDACTED]

List your past and present civic activities or memberships which may be helpful to this committee.*

Mooreland PTA member, Parent Advisory Network Member for ISD 197

List two or three goals that you would like to see accomplished during your term on a commission.*

As a family, we frequent all our parks and my daughters often do the WSP programming. It's been a way for them to understand themselves and I'd like to continue to ensure that investment is made in those programs and keeping our parks up to date. I'd specifically like to continue programming for our LGBTQ+ community and push for a "natural" park some place in WSP.

How did you become interested in serving on a committee?*

Wendy Berry reached out to me. I've been looking for a way to do something like this.

Subject: Ice Arena Expansion Project

Meeting Date: March 14, 2022
Submitted/Presented by/Department: Nate Burkett, City Manager
Action Type
<input type="checkbox"/> Consent Item <input checked="" type="checkbox"/> Discussion/Direction <input type="checkbox"/> Public Hearing <input type="checkbox"/> Informational Only <input type="checkbox"/> Action/Motion <input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other:
Action
NA
Background
<p>The council was previously presented a plan to lease the WSP Ice Arena to the Hockey Association so they would be able to construct new locker rooms and a dryland training facility addition.</p> <p>After further review, staff believes the best course of action is to have the city retain operational control of the ice arena and to manage the project ourselves. After meeting with the construction manager and review of the plans, it appears as though this option is feasible.</p> <p>The approach would be to engage in a contract with CoBeck Construction for the company to serve as our representative and agent. CoBeck would prepare all of the bid packages, review them for accuracy, recommend contractors and then oversee the work as it is ongoing. All trade contractors would be contracted directly with the city. This is in contrast to the city hall renovation project where the city awarded one contract to Century Construction, and all of the sub-contractors engage in contracts for the work with Century. (FYI - all bid packages for the ice arena project are being prepared with a prevailing wage requirement).</p> <p>If a contract with CoBeck is approved, we will begin the process of obtaining bids for the work, with contract awards expected at the first council meeting in april. If bids do not come in within budget, we can pause the project and figure out next steps without incurring cost.</p> <p>In addition to getting all of the processes in place for construction management, staff is working with the Booster Club and Hockey Association to work out how this project will be funded. In order to proceed, staff expects that the parties will have to engage in agreements to ensure that the city is not at risk for project shortfalls, and that sufficient funding will be in place to do the project at all.</p>
Attachments
Previous Relevant Actions

Subject: Ice Arena Expansion Project

Alternatives	
Financial	
Budgeted: <input type="checkbox"/> Yes	<input type="checkbox"/> No Financial Impact
Fund:	
Department:	
Account:	
Amount:	