

**City of West St. Paul  
Economic Development Authority Minutes  
January 24, 2022**

**1. Call to Order**

President Napier called the meeting to order at 7:56 p.m.

**2. Roll Call**

Present: President Dave Napier  
Commissioners Wendy Berry, Julie Eastman, Lisa Eng-Sarne,  
Robyn Gulley and John Justen  
Commissioner Dick Vitelli – virtual

Absent: None

Also Present: Executive Director Nate Burkett  
City Attorney Kori Land  
Police Chief Brian Sturgeon  
Assistant City Manager Dan Nowicki  
Community Development Director Ben Boike  
Public Works & Parks Director / City Engineer Ross Beckwith  
Finance Director Char Stark  
EDA Secretary Nicole Tillander

**3. Adopt the Agenda**

Motion was made by Commissioner Eng-Sarne and seconded by Commissioner Justen to adopt the agenda with an amendment to add item 7B. Closed Session.

Vote: Eng-Sarne – aye  
Justen – aye  
Berry – aye  
Eastman – aye  
Gulley – aye  
Vitelli – aye  
Napier – aye  
7 ayes  
Motion carried.

**4. Commissioner Comments**

**5. EDA Consent Agenda**

Motion was made by Commissioner Eastman and seconded by Commissioner Berry to adopt the following items on the Consent Agenda:

- A. Approve Minutes Of The November 22, 2021 Regular EDA Meeting
- B. EDA Financial Update – December (Preliminary)

Vote: Eastman – aye  
Berry – aye  
Eng-Sarne – aye  
Gulley – aye  
Justen – aye  
Vitelli – aye  
Napier – aye  
7 ayes  
Motion carried.

**6. Public Hearing**

**7. New Business**

- A. 2021 Annual Report Review

Community Development Director Ben Boike presented the annual report.

- B. Election of Officers

Community Development Director Ben Boike and staff request that the EDA nominate and elect officers for the EDA President and Vice President for 2022.

Motion was made by Commissioner Berry and seconded by Commissioner Justen to elect the following officers and adopt EDA Resolution 22-001:

Mayor David J. Napier – President  
Commissioner Lisa Eng-Sarne – Vice President

Vote: Justen – aye  
Berry – aye  
Eastman – aye  
Eng-Sarne – aye  
Gulley – aye  
Vitelli – aye  
Napier – aye  
7 ayes  
Motion carried.

**8. Old Business**

- A. Closed Session - Consider The Sale Of Real Property. Continued from EDA Work Session.

Motion was made by Commissioner Berry and seconded by Commissioner Justen to close the meeting pursuant to Minn. Stat. 13D.05 subd. 3(c)(3), to consider offers for the sale of real property located at 1500 Crawford Drive.

Vote: Berry – aye  
Justen – aye  
Eastman – aye  
Eng-Sarne – aye  
Vitelli – aye  
Napier – aye  
Gulley – aye  
7 ayes  
Motion carried.

**9. Adjourn**

Meeting adjourned after completion of closed session.

A handwritten signature in blue ink, appearing to read "David J. Napier". The signature is fluid and cursive, with a large initial "D" and "N".

David J. Napier  
President  
City of West St. Paul