

**City of West St. Paul  
City Council Meeting Minutes  
February 14, 2022**

**1. Call to Order**

Mayor Napier called the meeting to order at 6:30 p.m.

**2. Roll Call**

Present: Mayor Dave Napier  
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley, John Justen and Dick Vitelli

Absent: None

Others Present: City Manager Nate Burkett  
City Attorney Kori Land  
Assistant City Manager Dan Nowicki  
Police Chief Brian Sturgeon  
Community Development Director Ben Boike  
Public Works & Parks Director / City Engineer Ross Beckwith  
Finance Director Char Stark  
City Clerk Nicole Tillander

**3. Pledge of Allegiance**

**4. Adopt the Agenda / Oath of Office for New Police Officer**

A. Item 9. Proclamations, Presentations and Recognitions moved to 4B. With this amendment, motion was made by Councilmember Eng-Sarne and seconded by Councilmember Berry to adopt the agenda as presented.

Vote: 6 ayes / 0 nays. Motion carried.

B. Oath of Office for New Police Officer

Chief Sturgeon and Mayor Napier swore in new police officer Carter Hinderscheid. Carter was previously a CSO in West St. Paul and chose to come back for his officer career. Many friends and family members were present in the council chambers. Thank you for choosing West St. Paul, Officer Hinderscheid!

**5. OCWS Briefing**

Council discussed the following items during the Open Council Work Session of February 14<sup>th</sup>:

A. 10 Year Forecast Report and Presentation – Finance Director Char Stark presented.

B. City Park Naming Policy

- i. Dave Schletty presented and will discuss with the Parks and Rec Advisory Committee and bring final policy for approval to the next council meeting.

C. Discussion on Ice Arena Expansion Plans and Lease

D. Public Art Vision and Policies

**6. Citizen Comments – In Person**

- No one came forward to address the Council.

**7. Citizen Comments – Phone Line**

- No one called in to address the Council.

**8. Council Comments**

Mayor and Councilmembers addressed the public on various topics.

**9. Proclamations, Presentations and Recognitions**

- A. Introduction and Oath of Office for New Police Officer – moved to 4B.

**10. Consent Agenda**

Motion was made by Councilmember Eastman and seconded by Councilmember Berry to approve the following items on the Consent Agenda, as presented:

A. Accept Donated Items from LeVander, Gillen & Miller, P.A.

B. List of Claims for February 14, 2022

C. City Licensing

D. Rental Licensing

- 1109 Harmon Avenue (Single Family – Renewal)
- 412 Arion Street E (Duplex – Renewal)
- 1116 Cherokee Avenue (Single Family – Renewal)
- 1141 Cherokee Avenue (Single Family – Renewal)
- 108 Bernard Street E (Apartment – Renewal)
- 1945 Oakdale Avenue (Apartment – Renewal)
- 217 Bernard Street W (Duplex – Renewal)
- 126 Logan Avenue W (Apartment – Renewal)
- 1335 Oakdale Avenue (Apartment – Renewal)
- 963 Gorman Avenue (Duplex – Renewal)
- 1000 Oakdale Avenue (Duplex – Renewal)
- 1331 Ohio Street (Single Family – Renewal)
- 226 & 228 Dakota Street (Duplex – Renewal)
- 937 Humboldt Avenue (Apartment – Renewal)
- 252 Marie Avenue E (Apartment – Renewal)
- Total Amount – \$5,041.50

- E. Approve Contract with MN Department of Human Services – Tobacco Compliance and Education
- F. Door Controls Contract
- G. Award Bid for 2022 Street Improvement Project CP 22-1
- H. Award Bid for 2022 Sanitary Sewer Lining Project CP 22-4
- I. Joint Powers Agreement with Dakota County for the Wetland Health Evaluation Program
- J. Joint Powers Agreement with Dakota County for Natural Resource Enhancement and Restoration Along the River to River Trail
- K. Approve Change Order #1 for Garlough/Marthaler Trail Project
- L. Cooperative Agreement with Great River Greening for Garlough/Marthaler Habitat Restoration

Vote: 6 ayes / 0 nays. Motion carried.

## **11. Public Hearing**

### **A. Final Reading of an Ordinance Amendment to Code Sections 153.004 and 153.380 Regarding Free Standing Solar Energy Systems – City Of West St. Paul**

Community Development Director Ben Boike presented the final reading. Staff looks for adoption of ordinance amendment after public hearing.

Mayor Napier opened the Public Hearing at 6:48 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 6:50 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to approve the final reading and adopt Ordinance No. 22-001 as presented.

Vote: 6 ayes / 0 nays. Motion carried.

### **B. Final Reading of an Ordinance Amendment to Code Sections 153.028, 153.031, and 153.032 Regarding Public Hearings for Conditional Use Permit and Site Plan Approvals - City Of West St. Paul**

Community Development Director Ben Boike presented the final reading. Staff looks for adoption of ordinance amendment after public hearing.

Mayor Napier opened the Public Hearing at 6:52 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 6:53 p.m.

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to approve the final reading and adopt Ordinance No. 22-002 as presented.

Vote: 6 ayes / 0 nays. Motion carried.

## **12. New Business**

**A. First Reading of an Ordinance Amendment to Code Sections 153.004, 153.171, 153.188, and 153.251 Regarding Storage Facilities – City Of West St. Paul**

Community Development Director Ben Boike presented the first reading of an ordinance amendment regarding storage facilities. Public hearing and final reading will be at the next meeting.

Motion was made by Councilmember Eastman and seconded by Councilmember Justen to approve first reading as presented.

Vote: 6 ayes / 0 nays. Motion carried.

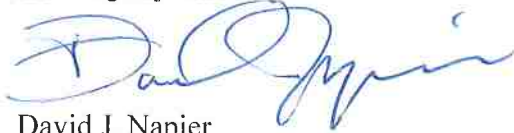
**13. Old Business**

**14. Adjourn**

Motion was made by Councilmember Justen and seconded by Councilmember Berry to adjourn the meeting at 6:59 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.



David J. Napier  
Mayor  
City of West St. Paul