

**City of West St. Paul
City Council Meeting Minutes
March 28, 2022**

1. Call to Order

Mayor Napier called the meeting to order at 6:35 p.m.

2. Roll Call

Present: Mayor Dave Napier
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne, Robyn Gulley, John Justen and Dick Vitelli

Absent: None

Others Present: City Manager Nate Burkett
City Attorney Kori Land
Assistant City Manager Dan Nowicki
Police Chief Brian Sturgeon
Public Works & Parks Director / City Engineer Ross Beckwith
Community Development Director Ben Boike
City Clerk Nicole Tillander

- Scouts Troop 7264 – attending in service of achieving a Citizenship Badge. Welcome, Scouts!

3. Pledge of Allegiance

4. Adopt the Agenda

Item added under New Business – 12C. Purchase Rooftop Units for Ice Arena Project. With this amendment, motion was made by Councilmember Eng-Sarne and seconded by Councilmember Vitelli to adopt the agenda as presented.

Vote: 6 ayes / 0 nays. Motion carried.

5. OCWS Briefing

Council discussed the following items during the Open Council Work Session of March 28th:

- A. Sign Ordinance Discussion
- B. Strategic Plan Review
 - i. City Manager Nate Burkett presented a brief overview. More details to come, the plan will guide the next one to three years of planning and work for both staff and council.

6. Community Comments – In Person

- Tom Vavreck – 1229 Stryker Avenue – concerns regarding mailed compliance notices

7. Community Comments – Phone Line

- No one called in to address the council.

8. Council Comments

Mayor and Councilmembers addressed the public on various topics.

9. Proclamations, Presentations and Recognitions

- A. Donations to the City – AmVets POST #1 donated \$2,000.00 to the Police Department to be utilized for the 2022 Police Citizens Academy.

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Eastman to adopt Resolution No. 22-020 Donations to the City.

Vote: 6 ayes / 0 nays. Motion carried.

10. Consent Agenda

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to approve the following items on the Consent Agenda, as presented:

- A. Approve City Council Meeting Minutes of March 14, 2022
- B. List of Claims for March 28, 2022
- C. Rental Licensing
 - 825 Allen Avenue (Single Family – Renewal)
 - 1049 Gorman Avenue (Duplex – Renewal)
 - 1096 Stryker Avenue (Single Family – Renewal)
 - 879 Oakdale Avenue (Duplex – Renewal)
 - 763 Dodd Road (Duplex – Renewal)
 - 907 Smith Avenue S (Apartment – Renewal)
 - 1962 Stryker Avenue (Single Family – Renewal)
 - 1061 Humboldt Avenue (Duplex – Renewal)
 - 213 Annapolis Street W (Apartment – Renewal)
 - 212 Thompson Avenue (Apartment – Renewal)
 - 232 Thompson Avenue (Apartment – Renewal)
 - 1492 Charlton Street (Apartment – Renewal)
 - 156 Wentworth Avenue (Townhome – Renewal)
 - 173 Thompson Avenue E (Apartment – Renewal)
 - 175 Thompson Avenue E (Apartment – Renewal)
 - 177 Thompson Avenue E (Apartment – Renewal)
 - 179 Thompson Avenue E (Apartment – Renewal)
 - 181 Thompson Avenue E (Apartment – Renewal)
 - 183 Thompson Avenue E (Apartment – Renewal)
 - 185 Thompson Avenue E (Apartment – Renewal)

- 187 Thompson Avenue E (Apartment – Renewal)
- 191 Thompson Avenue E (Apartment – Renewal)
- 190 & 194 Arion Street E (Duplex – Renewal)
- 1812 Humboldt Avenue (Townhome – Renewal)
- 482 Annapolis Street W (Single Family – Renewal)
- 484 Annapolis Street W (Single Family – Renewal)
- 917 Bellows Street (Duplex – Renewal)
- 328 Butler Avenue E (Single Family – Renewal)
- 980 Oakdale Avenue (Single Family – Renewal)
- 1370 Charlton Street (Single Family – Renewal)
- Total Amount – \$7,429.50

D. League of MN Cities Conference Travel

Vote: 6 ayes / 0 nays. Motion carried.

11. Public Hearing

A. Final Reading of an Ordinance Amendment to the City Charter Sections 6.05, 6.06 and 7.09 – City Of West St. Paul based upon Charter Commission Recommendations

City Manager Nate Burkett presented the final reading of an ordinance amendment to modify sections of the Charter: 6.05, 6.06 and 7.09.

Mayor Napier opened the Public Hearing at 6:55 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 6:57 p.m.

The Mayor also votes on Charter amendments and final approval requires unanimity. Motion was made by Councilmember Vitelli and seconded by Councilmember Gulley to approve the final reading and adopt Ordinance No. 22-004, Ordinance No. 22-005 and Ordinance No. 22-006 as presented.

Vote: 7 ayes / 0 nays. Motion carried.

B. Final Reading of an Ordinance Amendment to the City Charter Sections 1.04 Regarding Ward Boundaries – City Of West St. Paul based upon Charter Commission Recommendations

City Manager Nate Burkett presented the final reading of an ordinance amendment to modify section 1.04 of the City Charter regarding ward boundaries due to redistricting.

Mayor Napier opened the Public Hearing at 7:01 p.m. Hearing from no one wishing to speak, Mayor Napier closed the Public Hearing at 7:03 p.m.

The Mayor also votes on Charter amendments and final approval requires unanimity. Motion was made by Councilmember Gulley and seconded by Councilmember Berry to approve the final reading and adopt Ordinance No. 22-007 as presented.

Vote: 7 ayes / 0 nays. Motion carried.

12. New Business

A. First Reading of an Ordinance Amendment Regarding Off-Street Loading and Unloading Regulations

Community Development Director Ben Boike presented the first reading of an ordinance amendment regarding loading docks. Planning Commission reviewed and voted 8-0 to approve the amendment. Public hearing and final reading will be at the next meeting.

Motion was made by Councilmember Eastman and seconded by Councilmember Justen to approve first reading as presented.

Vote: 6 ayes / 0 nays. Motion carried.

B. Site Plan Review for a Building Expansion at 60 Emerson Ave. W. (Ice Arena)

Community Development Director Ben Boike presented the proposed expansion of the ice arena and site plan review. Parking lot reconstruction will move to 2025 and will address safety concerns. Planning Commission reviewed and voted 8-0 to approve the site plan. Public hearing and final reading will be at the next meeting.

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to approve first reading as presented.

Vote: 6 ayes / 0 nays. Motion carried.

C. Purchase Rooftop Units for Ice Arena Project

City Manager Nate Burkett presented the proposal to purchase rooftop units. Due to supply chain issues, approval is needed now to receive product within project timeline and stay on track for occupancy and budget. Staff looks for authorization of the purchase.

Motion was made by Councilmember Eastman and seconded by Councilmember Gulley to authorize the purchase of rooftop units for the ice arena project as presented.

Vote: 6 ayes / 0 nays. Motion carried.

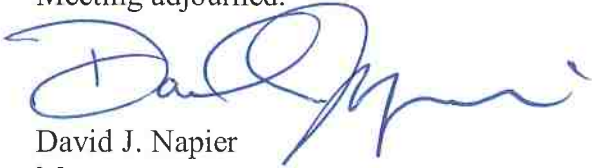
13. Old Business

14. Adjourn

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Eastman to adjourn the meeting at 7:13 p.m.

Vote: 6 ayes / 0 nays. Motion carried.

Meeting adjourned.

A handwritten signature in blue ink, appearing to read "David J. Napier". The signature is fluid and cursive, with a large initial "D" and "N".

David J. Napier
Mayor
City of West St. Paul