

**City of West St. Paul  
City Council Meeting Minutes  
June 27, 2022**

**1. Call to Order**

Mayor Napier called the meeting to order at 6:30 p.m.

**2. Roll Call**

Present: Mayor Dave Napier  
Councilmembers Wendy Berry, Julie Eastman, Lisa Eng-Sarne, John  
Justen and Dick Vitelli

Absent: Councilmember Robyn Gulley

Others Present: City Manager Nate Burkett  
City Attorney Kori Land  
Police Chief Brian Sturgeon  
Public Works & Parks Director / City Engineer Ross Beckwith  
Community Development Director Ben Boike  
Finance Director Char Stark  
City Clerk Nicole Tillander

**3. Pledge of Allegiance**

**4. Adopt the Agenda**

Item added under Consent Agenda – 10G. Resolution Appointing Absentee Ballot Board Election Judges for the 2022 Primary and General Elections (copy of resolution provided to Council). Item 12A. pulled from New Business per OCWS discussion and item 12D. pulled and will be continued to the next meeting, July 11<sup>th</sup>, 2022. With these amendments, motion was made by Councilmember Vitelli and seconded by Councilmember Eastman to adopt the agenda.

Vote: 5 ayes / 0 nays. Motion carried.

**5. OCWS Briefing**

Council discussed the following items during the Open Council Work Session of June 27<sup>th</sup>:

- A. Alley Reconstruction
- B. 2022 General Election Absentee Ballot Box

**6. Community Comments – In Person**

- Abigail Hendricks – July 8<sup>th</sup> Harmon Skate Night Event and July 9<sup>th</sup> Sports Complex PRIDE Event
- Kevin Hendricks – West St. Paul Rider Community Bike Event in conjunction with Explore WSP Days, Saturday August 13, 8:30AM

- Brian Birch, 5865 S Robert Trail – asking for PRIDE Flag to be removed from City Hall

**7. Community Comments – Phone Line**

- Phone line unavailable due to technical difficulty.

**8. Council Comments**

Mayor and Councilmembers addressed the public on various topics.

**9. Proclamations, Presentations and Recognitions**

**A. Explore WSP Days Donation from South Robert Street Business Association**

Katie Lowe and Jim Probst presented a donation of \$20,000. SRSBA is this year’s top (Diamond) sponsor of Explore West St. Paul Days. Thank you for your support and partnership in helping make this a great community event, SRSBA!

Motion was made by Councilmember Eng-Sarne and seconded by Councilmember Eastman to accept the donation as presented.

Vote: 5 ayes / 0 nays. Motion carried.

**10. Consent Agenda**

Motion was made by Councilmember Vitelli and seconded by Councilmember Justen to approve the following items on the Consent Agenda, as amended:

- A. Approve City Council Meeting Minutes of May 23, 2022 and June 13, 2022**
- B. List of Claims for June 27, 2022**
- C. April Financial Update**
- D. Donations to the City**
- E. Rental Licensing**
  - 141 Stanley Street E (Single Family – Renewal)
  - 15 Butler Avenue E (Apartment – New)
  - 45 Butler Avenue E (Apartment – New)
  - 237 Bernard Street W (Apartment – Renewal)
  - 955 Ottawa Avenue (Single Family – Renewal)
  - 884 Bidwell Street (Apartment – Renewal)
  - Total Amount – \$4,875.00
- F. Thompson Oaks Redevelopment Phase II – Termination of Existing Development Agreement**
- G. Resolution Appointing Absentee Ballot Board Election Judges for the 2022 Primary and General Elections**

Vote: 4 ayes / 1 nay. Motion carried.

**11. Public Hearing**

**12. New Business**

**A. 2022 General Election Drop Box Status and Grant Acceptance**

Item pulled from Agenda. During the Open Council Work Session, Council directed staff that the City of West St. Paul will not have a drop box available for the 2022 general election.

**B. Call Final Assessment Hearing for 2021-2022 Robert Street Sidewalk Snow Removal**

Public Works & Parks Director / City Engineer Ross Beckwith presented final assessment role and recommended holding a public hearing. Notices will be mailed and published in the newspaper.

Motion was made by Councilmember Vitelli and seconded by Councilmember Eastman to approve the item as presented.

Vote: 5 ayes / 0 nays. Motion carried.

**C. Conditional Use Permit to Allow a Body Art Establishment in a B2 -- Neighborhood Business District at 887 Smith Ave. S. -- Jamie Weber**

Community Development Director Ben Boike presented the Conditional Use Permit. Planning Commission voted 7 -0 to recommend the approval of the CUP as recommended by staff with an hours of operation amendment. Public hearing was held on June 21, 2022 and no one came forward or called to speak on the item.

There was further discussion about the hours of operation limitation. City Code dictates license holders may be open until 11:00 pm.

Motion was made by Councilmember Justen and seconded by Councilmember Berry to approve the conditional use permit, striking condition 2. Business hours shall be restricted to be no later than 10:00 pm, through Resolution 22-045.

Vote: 5 ayes / 0 nays. Motion carried.

**D. First Reading of the Rezoning of Certain Parcels of the Former Thompson Oaks Golf Course - M/I Homes**

Item pulled from Agenda.

**E. First Reading - Ordinance Amending Charter Section 2.07 and City Code 30.04 - Mayor and Council Salaries**

City Attorney Kori Land presented the first reading of an ordinance amendment to the Charter and the City Code to increase Mayor and Council salaries. Final reading requires unanimous approval and would take effect January 1, 2023.

Motion was made by Councilmember Vitelli and seconded by Councilmember Eastman to approve the first reading as presented.

Vote: 5 ayes / 0 nays. Motion carried.

### **13. Old Business**

Mayor Napier initiated discussion with City Attorney Land regarding the possibility of reopening and reconsidering the consent agenda due to lack of unanimity in the vote.

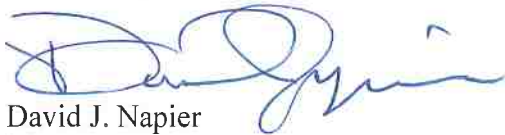
Motion was made by Councilmember Vitelli to reconsider the consent agenda, no second, motion dies.

### **14. Adjourn**

Motion was made by Councilmember Vitelli and seconded by Councilmember Berry to adjourn the meeting at 7:15 p.m.

Vote: 5 ayes / 0 nays. Motion carried.

Meeting adjourned.



David J. Napier  
Mayor  
City of West St. Paul