

WSP City Pool Group Rental Agreement

Reservation Date: _____ Date Reservation Taken: _____

Arrival Time: _____ Departure Time: _____

Group/Organization Name: _____

Non-Profit **YES** **NO** Tax Exempt #: _____
(Non-Profit groups **MUST** provide a copy of their tax-exempt certificate)

Contact Person: _____ Phone Number: _____

Address: _____ City/State/Zip: _____

Number of People Expected: _____

Rental Rate: _____ Total to be Paid: _____

Special Requests:

By signing below I agree that I have read all of the rental agreement information, the rental guidelines and all facility use rules. I understand all of the provisions of this agreement and have communicated this information to the group using the facility. I, or a representative of our group, will arrive at least one half hour before the schedule time of our rental for a walk-thru of the facility and will stay as late as necessary to complete all clean-up and a final walk-thru with staff.

Signature of Representative: _____ Date: _____

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For Office Use Only

Special Notes _____

Payment Received By _____

Total Users _____

Deposit Received _____

Confirmation Sent _____

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RENTAL RATES per hour:

- Under 50 people \$125.00
 - Each additional 30 minutes \$50.00
- 50-99 people \$150.00
 - Each additional 30 minutes \$65.00
- 100-149 people \$225.00
 - Each additional 30 minutes \$80.00
- 150-199 people \$275.00
 - Each additional 30 minutes \$100.00
- 200 – 257 (pool capacity) people \$350.00
 - Each additional 30 minutes \$125.00

Rental Terms

1. Tax is charged on all group usages/rentals except those by non-profit groups. Non-profit groups will need to provide a copy of their tax-exempt certificate.
2. A signed agreement form must be on file before a group may use the YMCA or other facilities.
3. **Reservations must be made at least two weeks in advance.** A signed rental agreement and half of rental rate (deposit) must be received in the office at least two weeks prior to the rental to confirm the reservation. The rest of the rental rate is due on the day of the rental.
4. If cancelled at least two weeks in advance fees are refundable. If cancelled one and half weeks in advance, deposit (1/2 half of rental fee) is non-refundable. If cancelled within one week – full payment is required.
5. If the YMCA closes the pool due to inclement weather, or due to circumstances surrounding pool failure or electricity outage the rental will be re-scheduled or the deposit will be reimbursed.
6. Groups are responsible for set-up, take down and clean up of all areas used by the group.
7. Groups must provide their own equipment and supplies for each room it uses.
8. Alcoholic beverages and illicit drugs are not allowed. Smoking is not allowed on property.
9. The YMCA in West St. Paul is not responsible for the safety or the reimbursement of any personal belongings.

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10. All groups are responsible for providing a front door supervisor who can identify his/her group members. Entrance to and exit from the building may be made only from the front doors. Other doors only may be used for medical and fire emergencies.
11. A professional lifeguard or lifeguards will be supplied by the YMCA.

Pool Rules

- No extended breath holding, or hyperventilation.
- Inflatable floatation devices not allowed.
- For the safety of our members and guests, swimmers under 15 must pass a YMCA Swim Test to swim without a parent or adult guardian in pool. (*see swim test section*)
- Do not enter the pool if you suspect you have a communicable disease or an open cut or blister.
- Shower, using warm water and soap, before entering the pool or after the use of toilet facilities.
- Diving is prohibited in water less than 9 feet deep.
- Spitting, spouting water from mouth or blowing the nose in the pool is prohibited.
- Children in diapers must wear a reusable plastic pant with snug elasticized legs and waistband.
- Running or rough play is prohibited in the pool and locker room areas.
- Diaper changing on the pool deck is prohibited.
- Do not bring animals into the pool area. (*exception are service animals*)
- Do not bring food, drink, gum or tobacco into the pool area.
- Glass and shatterable items are prohibited in the pool area.

YMCA Swim Test Policy

Deep Water

To swim in water deeper than the swimmer's armpits, or to use the waterslide, the swimmer must pass the deep-water swim test.

1. Jump into water
2. Tread water for 30 seconds
3. Transition from treading to a front float for 10 seconds
4. Return to treading for an additional 10 seconds

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Shallow Water

To swim without an adult in water shallower than the swimmer's armpits or in the designated shallow end, the swimmer must pass the shallow water test.

1. Enter water to armpit depth
2. Front float for 5 seconds
3. Transition from floating to standing in water
4. Back float for 5 seconds and return to standing

Facility Age Guidelines

- Children under the age of 7 must be accompanied by an adult in the water unless they are able to pass and appropriate YMCA Swim Test. Children who pass the swim test must still have a parent in the pool area.
- Children 7, 8 and 9 years old may be in the pool unaccompanied, but a parent must remain in the facility.
- Children 10 and up may be in the pool and facility unaccompanied.

YMCA Swim Attire Guidelines

Clothing may be worn over a swimsuit if it is clean and family appropriate.

- Clothing must be rinsed off thoroughly in the shower before entering the water.
- Children in diapers must wear a reusable plastic pant with snug elasticized legs and waistband.
- See Aquatic staff for details about water depth restrictions when wearing clothing in the water.

Water Slide Rules

- Riders must be at least 48 inches to go down slide and have either blue or pink wristband if under the age of 15.
- Only one rider at a time down the slide. Riders may not form chains or go down in groups.
- Rider may not have goggles, lose jewelry, or loose items on their person.
- Riders must sit or lay on their back in a feet first position.
- Attendant or lifeguard must be stationed on the top of the water slide to control usage and to let the next rider know when it is safe to go down. Next rider is not allowed down until previous rider is safely down and out of the pool.
- Stopping, tumbling, head first, or spinning is not permitted on the water slide.