

West St. Paul-2019 Adopted Fees

Fee Description	2019 Adopted Fees	Background NEW *	Background RENEWAL
<b>BUSINESS LICENSE FEES</b>			
<b>Liquor, Wine &amp; Beer:</b>			
<b>Intoxicating Liquor</b>			
Off-Sale (MS 340A.408 Subd 3 (a)(3)) *	380.00	1,400.00	100.00
On-Sale (MS 340A.408 Subd 2 (a)(b))			
Category 1	7,500.00	1,400.00	100.00
Category 2 (formerly tavern)	7,500.00	1,400.00	100.00
On-Sale Installment Option			
Due December 15	3,750.00		
Due June 15 (includes \$25 Admin Fee)	3,775.00		
On-Sale Outside Service	205.00	100.00	100.00
Sunday Sale (MS 340A.408) *	200.00	100.00	100.00
On-Sale Temporary - per application	25.00	100.00	-
Wine (MS 340A.408 Subd 2©)	1,475.00	1,400.00	100.00
<b>3.2% Malt Liquor</b>			
Off-Sale	128.00	100.00	100.00
On-Sale	500.00	100.00	100.00
On-Sale Outside Service	205.00	100.00	100.00
On-Sale Temporary*	25.00	100.00	-
On-Sale Temporary Outside Service *	25.00	100.00	-
<b>Brewpub/Taproom</b>			
Off-Sale (Growler sale-refillable container)	200.00	100.00	100.00
On-Sale	500.00	100.00	100.00
Cocktail Room	500.00	100.00	100.00
Temporary Off-sale Wine*	25.00	100.00	-
Culinary Class limited On-sale*	25.00	100.00	-
<b><i>A 10% surcharge may be applied for provisional or conditional liquor, wine or beer licenses</i></b>			
* per application			
<b>Special Events</b>			
Consumption and Display Permit (Annual)	300.00	100.00	100.00
Consumption and Display Permit (One-Day)	25.00	100.00	-
Live Entertainment (Annual)	350.00	100.00	100.00
Live Entertainment (Additional, Similar Events)	50.00	100.00	100.00
Live Entertainment (Additional, but Significantly Different Events)^	150.00	100.00	100.00
^ events requiring staff to revisit site			
<b>Amusement &amp; Amusement Devices:</b>			
Carnival - per week	2,750.00	135.00	100.00
Gambling (MS 349.213)			
Gambling - annual license *	NA	100.00	100.00
Gambling - one day license *	NA	25.00	25.00

**Commercial & Service Activities:**

Fee Description	2019 Adopted Fees	Background NEW *	Background RENEWAL
Adult Use (Sexually-Oriented Business)	7,250.00	1,450.00	100.00
Laundry			
Self-Service up to 10 machines			
each additional machine			
Massage Therapy			
Business	95.00	150.00	100.00
Personal	95.00	150.00	100.00
Pawnbroker	7,100.00	1,450.00	100.00
Pawn Transaction Fees			
Modem Transmissions	2.00		
Manual Transmissions	5.00		
Peddlers, Solicitors and Transient Merchants			
License	95.00	135.00	100.00
Registration	85.00		
Photo ID Badge	14.00		
Precious Metals Dealer	1,925.00	175.00	100.00
Rubbish Hauler (commercial and residential)	625.00		
Truck Sticker	50.00		
Roll Off Sticker	50.00		
Second Hand Dealer	280.00		
Tattoo/Body Art - Business	1,925.00	135.00	100.00
Firework Sales			
Permit (MS624.20-624.25) *	25.00		
Inspection Fee (goes to SMFD)	75.00		
Tobacco	500.00	1,400.00	100.00

**Building, Construction, Mechanical and Related Trades:**

**Motor Vehicle Related Business:**

Motor Vehicle Sales and Rentals	92.00		
Motor Vehicle Related Business	92.00		
New & Used Motor Vehicle Dealer/Broker	180.00		

**Residential Rental License**

Residential Rental Dwellings			
Residential Rental Dwellings - per Unit > 1			
Category A			
Base Fee	35.00	100.00	
Per Unit	8.00		
Category B			
Base Fee	40.00	100.00	
Per Unit	10.00		
Category C			
Base Fee	50.00	100.00	
Per Unit	15.00		
Late Payment of Application Fee			
Rental Housing Inspection			
Base Fee	150.00		

Fee Description	2019 Adopted Fees	Background NEW *	Background RENEWAL
Per Unit	20.00		
Reinspection	50.00		

**Other Businesses:**

Courtesy Benches - each	35.00
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**NON-BUSINESS LICENSE FEES**

**Animals:**

Cats	20.00
Spayed or Neutered	15.00
Duplicate License	2.00
Dogs	20.00
Spayed or Neutered	15.00
Duplicate License	2.00
Potentially Dangerous Animal	210.00
Dangerous Animal (including warning symbol and tag)	420.00
Exotic Animal Permit	200.00
Special Permit - Exceeding Number of Animals Allowed	200.00
Renewal of Special Permit-Exceeding Number of Animals Allowed	100.00
Animal Impoundment - plus boarding fees (by contract)	25.00

**Building Permits:**

For all Building Permits the City follows the MN Statute 326B.153 Building Permit Fee Schedule (includes general contracting, sheetrock, fences, and parking lots)	
Residential Contractor License Verification	5.00
Contractor Lead Certification Verification	5.00
Investigation Fee: equal to the value based permit fee	
Residential Roofing permit (Fixed fee + St. Surcharge)	95.00
Residential Window permit (Fixed fee + St. Surcharge)	95.00
Residential Siding permit (Fixed fee + St. Surcharge)	95.00
Penalty for Working without a Permit	Permit Fee Doubles

**State Surcharge - Value Based Permits:**

\$1,000,000 or less - Valuation x .0005 (50 cents per \$1000)
\$1,000,001 to \$2,000,000 - \$500 + .0004 x (value - \$1,000,000)

Fee Description	2019 Adopted Fees	Background NEW *	Background RENEWAL
\$2,000,001 to \$3,000,000 - \$900 + .0003 x (value - \$2,000,000)			
\$3,000,001 to \$4,000,000 - \$1200 + .0002 x (value - \$3,000,000)			
\$4,000,001 to \$5,000,000 - \$1,400 + .0001x (value - \$4,000,000)			
Greater than \$5,000,000 - \$1,500 + .00005 x (value - \$5,000,000)			
<b>State Surcharge - Fixed Fee Permits:</b>			
Permit fee less than \$10,000	1.00		
Permit fee more than \$10,000 fee x .0005			
<b>Plumbing Permits:</b>			
<b>Commercial</b>			
Greater of 1.5% of total value of work or minimum \$50 fee (plus the state surcharge as required)	min 50.00		
<b>Residential</b>			
For <b>existing buildings</b> there will be a base fee of \$50 (plus the state surcharge of \$5) - this includes on fixture. Each additional fixture will add \$10 for the fee.			
Plumbing Fixtures - each	10.00		
For <b>new single family dwelling</b> there will be a flat fee of \$200 (plus the state surcharge of \$5)			
Minnesota State Surcharge As Required			
<b>Mechanical Permits:</b>			
<b>Commercial</b>			
HVAC - Commercial Project			
Greater of 1.5% of total value of work or minimum \$50 fee	min 50.00		
<b>Residential</b>			
New Single Family Dwelling HVAC Systems	200.00		
Furnace	50.00		
Air Conditioner	50.00		
Boiler	50.00		
In Floor Heat	50.00		
Air Exchanger	50.00		
Fireplace	50.00		
Garage Heater / Unit Heater	50.00		
Exhaust Fans	50.00		
Radon System	50.00		
Heat Pump	50.00		
Duct Work Only / Duct Extension	50.00		
Energy Recovery Ventilator	50.00		
Gas Appliance	50.00		
Miscellaneous / Other	50.00		

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Gas Piping	25.00		
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**Electrical Permits:**

<b>Electrical Permits:</b>	<b>NEW FEE STRUCTURE</b>
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Service/Power Supply 0-400 Amp	40.00
Service/Power Supply 401-800 Amp	67.00
Service/Power Supply Over 800 Amp	112.75
New/Extend Circuits up 200 Amp - each	7.10
New/Extend Circuits above 200 Amp - each	17.50
Multi-Family Units Up To 10 Circuits 2 Inspections (\$40 per inspection)	80.00
<b>Reattachment of Electrical Components (Multiples)</b>	
Each unit has PID & Separate Service - each	40.00
Building has 1 PID & 1 Service - base & each	40.00
Building has 1 PID & 1 Service - each	23.00
Street or Parking Lot Light Standards - each	5.75
Transformer Up To 10 KVA - each	17.00
Transformers Above 10 KVA - each	34.00
Outdoor Signs/Outline Power Supply/Electric & LED Signs/Transformers Power Supplies - each	6.05
Carnivals/Fairs/Transient Projects Minimum Plus Power Supplies & Units	174.00
Special Inspection Fee - Per Trip	40.00
<b>OVER 250 VOLTS</b>	
Service/Power Supply 0-400 Amp	80.00
Service/Power Supply 401-800 Amp	134.00
Service/Power Supply Over 800 Amp	225.50
New/Extend Circuits up 200 Amp - each	14.20
New/Extend Circuits above 200 Amp - each	35.00
Tech Circuits/Fire & Temp Control/Alarm Communication Remote Control/Signal Circuits (0-50 V) - each	0.95
Commercial Remodels Min of 2 Inspections	80.00
Commercial Remodels With Ceiling 3 Inspections	120.00
Separate Bonding Inspections For Swimming Pools & Equipotential Planes - Per Trip	40.00
Furnace/Air Conditioner or Combination - Per Trip	40.00
Luminaire Retrofit Modifications - Per Fixture	0.32
Concrete-Encased Electrode Inspection - Per Trip	40.00
Investigative \$78 Total Fee Doubled, Whichever Is Greater up to \$1,000	78.00
Permit Fee Minimum per Inspection	40.00
State Surcharge	1.00

**Sign Permits:**

Temporary Signs per permit	25.00
Other Signs-value based	

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**PLANNING, ZONING AND COMMUNITY DEVELOPMENT FEES**

**Zoning Request:**

Rezoning			
Fee	325.00		
Escrow Deposit	800.00		
Variance			
Residential - Fee	100.00		
Residential - Escrow Deposit (single variance)	400.00		
Residential - Escrow Deposit (multiple variance)	500.00		
Commercial - Fee	200.00		
Commercial - Escrow Deposit (single variance)	600.00		
Commercial - Escrow Deposit (multiple variance)	700.00		
Interim Use Permit			
Fee	175.00		
Conditional Use Permit			
Residential - Fee	275.00		
Residential - Escrow Deposit	400.00		
Commercial - Fee	275.00		
Commercial - Escrow Deposit	800.00		
Proposed Preliminary Plat - Fee	275.00		
Preliminary Plat - Fee (add'l per lot)	2.00		
Preliminary Plat - Escrow Deposit (1-2 lots)	600.00		
Preliminary Plat - Escrow Deposit (3+ lots)	1,600.00		
Vacation of Rights of Way - Fee	175.00		
Special Meetings of the Planning Commission	275.00		
Site Plan Approval - Fee	275.00		
Site Plan Approval - Escrow Deposit	1,300.00		
Zoning Letter			
Standard	100.00		
Detailed	200.00		

**PARKS & RECREATION FEES**

Park Dedication Fees:			
Commercial, per acre	12,500.00		
Industrial, per acre	12,500.00		
Residential - <b>lesser of 8% of mv or:</b>			
R1, per unit	3,000.00		
R2, per unit	2,500.00		
R3, per unit	2,250.00		
PUD (amount based on actual usage)			

**Regional Athletic Center (Sports Dome):**

<b>November - April</b>			
Prime Time (M-F: 5pm-10pm, Sat: 7am-10pm, Sun: noon-10pm)			
Field 1, per hour	180.00		
Field 2, per hour	180.00		

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Field 3, per hour	155.00		
Late Night - after 10 pm, any day, any field, per hour	100.00		
<b>May - October</b>			
Prime Time (M-F: 5pm-10pm, Sat: 7am-10pm, Sun: noon-10pm)			
Fields 1 and 2 together, per hour	77.00		
Field 3, per hour	26.00		
*All other times - rates may be adjusted per contract or for seasonal marketing purposes			
Batting Cages, per hour (1 batting cage is included with field rates above)	30.00		
<b>Ice Arena</b>			
Ice Arena (per hour + tax)	205.00		
Multi Purpose – 2 hr. minimum			
Two Hours - Resident	20.00		
Two Hours - Non-Resident	30.00		
Each Add'l Hour	5.00		
Damage Deposit	50.00		
<b>Softball</b>			
<b>Leagues</b>			
Fast pitch			
Fast pitch - Non-Resident add'l	100.00		
Slow-pitch (E)			
Slow-pitch (E) Non-Resident add'l	100.00		
Slow-pitch (C/D)			
Slow-pitch (C/D) Non-Resident add'l	100.00		
<b>Fields</b>			
<b>Tournaments</b>			
One Day	300.00		
Weekend	550.00		
Per hour , any field	35.00		
Lights at Sports Complex	50.00		
<b>Picnic Shelters</b>			
<b>Marthaler and Garlough</b>			
Resident Full Day (plus tax)	80.00		
Non-Resident Full Day (plus tax)	100.00		
<b>Harmon Park Neighborhood Center</b>			
Resident per hour (plus tax)	50.00		
Non-Resident per hour (plus tax)	60.00		
Non-Profit, per hours (plus tax)	30.00		

Fee Description	2019 Adopted Fees	Background NEW *	Background RENEWAL
Alcohol Add-on Fee	50.00		
<b>Oakdale, Southview, &amp; Sports Complex</b>			
Resident per hour (plus tax)	40.00		
Non-Resident per hour (plus tax)	50.00		
<b>Thompson Park Activity Center</b>			
Resident per hour (plus tax)	50.00		
Non-Resident per hour (plus tax)	60.00		
Non-Profit, per hours (plus tax)	30.00		
Alcohol Add-on Fee	50.00		
<b><u>NOTE: Park Shelter fees are waived for bonafide military service organizations and may be waived for other non-profit organizations at the City Manager's discretion.</u></b>			
<b>WSPYAA Youth Sports</b>			
<b>Tournaments</b>			
Football/Soccer - per weekend	225.00		
Baseball/Softball - per weekend	350.00		
<b>Individual Fees</b>			
Baseball/Softball (Per player per season)	7.00		
Football/Soccer (Per player per season)	7.00		
<b>Concession Fees</b>			
Ice Arena, per month	230.00		
Sports Complex, per month	230.00		
Harmon Park	230.00		
<b>Horseshoe League</b>			
Resident Fee - per member	20.00		
Non-Resident Fee - per member	30.00		
<b>PUBLIC WORKS FEES</b>			
<b>Right-of-way permits:</b>			
General Work in Right-of-Way (up to 500-ft) - after 500-ft, \$0.20/ft.	150.00		
Right-of-Way Obstruction	55.00		
Delay Penalty for ROW Permit/per day fee	50.00		
<b>Pipes:</b>			
Exterior Drain Pipe Work on Private Property:			
Permit - each	55.00		
House drain connections from building to property line, including clean-out(s) - each 100 ft.			
	30.00		
Manholes and Catch Basins			
	30.00		
Sanitary Sewer - each 100 ft.			
	30.00		

Fee Description	2019 Adopted Fees	Background NEW *	Background RENEWAL
Storm Sewer - each 100 ft.	30.00		
Drain Pipe Work in Public Easement or Right-of-Way: Permit - each	52.00		
House drain connections from easement or property line to public main - each 100 ft.	30.00		
Manholes, Catch Basins, and cut in connections to same - each	30.00		
Sanitary Sewer - each 100 ft.	30.00		
Storm Sewer - each 100 ft.	30.00		
Minnesota State Surcharge As Required			
Connection Charges for Sewer: Single family dwelling Two family dwelling Multiple dwelling Structures having three or more dwelling units - each unit cost	225.00 445.00 225.00		
<b>Traffic Control Signs:</b>			
Street or Traffic Signs Requested Permit Parking signs/per sign Permit Parking stickers (1st sticker no charge) 1 day sticker/each (limit of 15 stickers per request)	Actual costs of 200.00 15.00 1.00		
<b>Rental Rates for Radio Equipment, Marie Ave Tower :</b>			
Conventional Radio Equipment Single User - per month Community Repeater - per month	330.00 435.00		
Multi-Use System (cellular, paging, etc.) Per Antenna Radio Common Carrier - per month	550.00		
Microwave Relays Per Antenna - per month	550.00		
800 MHZ Trunking System and E-SMR Per month each Transmitter Per month each Receiver Per month each Antenna Per month each Standard, 2x2 floor space	112.00 112.00 112.00 112.00		
Deposit fee for Technical Review of Applications Single User, Cellular or Trunking E-SMR			

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Per Frequency Pair	1,095.00		
Per Application	2,185.00		

### POLICE DEPARTMENT FEES

CD	9.00		
Clearance Letter	12.00		
Drug Lab Clean-up Actual Cost of Clean-up + 10% City Admin Fee			
Public Crash Data for commercial requestors, annual fee per organization (provides weekly reports to each requestor)	50.00		
Reports - per 8-1/2 x 11 page (MS 13.03 Subd 3-c)	0.25		
<b>General Police Services:</b>			
1 officer plus vehicle/per hour	150.00		
<b>False Alarms</b>			
0-3 Alarms per year			
4-6 Alarms per year	130.00		
7-10 Alarms per year	190.00		
More than 10 Alarms per year	300.00		
Fingerprinting (Residents Only)	17.00		
<b>Abandoned Property Storage</b>			
On-site (per item)	7.50		
Off-site (per item)	Actual Cost + \$25		
<b>Firearm Storage Fee</b>			
Intake of Firearm	50.00		
Removal of Firearm	50.00		
Daily Storage Fee	0.50		

### PUBLICATIONS AND OTHER SERVICES

Abatement Fee			
Admin Fee			
Annual Budget Book	93.00		
Annual Financial Statements	93.00		
Property Assessment Search	20.00		
City Code Book	220.00		
Copies per 8-1/2 x 11 copy (MS 13.03 Subd 3-c)	0.25		
Notary Fee (when not performed with other fee-based service)	1.00		
Precinct Map	1.00		
Zoning Book	155.00		
Staff Costs			

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**UTILITY RATES-SEWER**

Base Rate	28.48
Volume Rates	5.48
Residential (per CEF)-Winter Qtr. Use	6.05
All Other-(perCEF)-Actual Use	
City SAC admin fee Per SAC Unit	50.00

**ADMINISTRATIVE CITATIONS**

Building Code - All violations except otherwise noted	200.00
Building Code - All violations involving hazardous conditions	500.00
Public Health - All violations except otherwise noted	200.00
Public Health - All violations involving hazardous conditions	500.00
All animal violations except otherwise noted	100.00
All animal license violations	55.00
All violations of the Dangerous Dog regulations	500.00
All violations involving business licenses, except rental	500.00
All parking violations	20.00
All misdemeanor violations, except as otherwise stated	200.00
Except as otherwise stated herein, all violations of the City Code or Zoning Ordinance	200.00
Repeat violations within 12 months	Double the amount of the scheduled fine for a previous violation, up to a maximum of 2,000.00
Rental license violations	
First Violation	
Level 2 Star	250.00
Level 1 Star	350.00
No Star participation	500.00
Second Violation within 12 months	
Level 2 Star	500.00
Level 1 Star	700.00
No Star participation	1,000.00
Third Violation within 12 months	
Level 2 Star	1,000.00
Level 1 Star	1,400.00
No Star participation	2,000.00

**REPEAT NUISANCE SERVICE CALLS**

1-2 nuisance service call(s) within 12 months	n/a
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Fee Description	2019 Adopted Fees	Background NEW *	Background RENEWAL
3rd nuisance service call within 12 months	200.00		
4th nuisance service call within 12 months	400.00		
5th nuisance service call within 12 months	800.00		
6th nuisance service call within 12 months	1,600.00		
7th nuisance service call within 12 months and all subsequent nuisance service calls within 12 months	2,000.00		

***Unless otherwise required by the Code, a late fee of 1.5% shall be applied to all invoices that are not paid in a timely manner.***

Adopted 10/8/2018 Council Meeting